



# HAMISH BUCHAN RESUME

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## SUMMARY:

**Skills, Knowledge** and **Experience** are three important attributes of a **motivated** and **efficient** worker. Not only do I possess these qualities, but I am **willing to learn**, will do my best to **perfect myself** and **work hard** and **efficiently** at the task that I am given.

## SKILLS:

My skills include but are not limited to:

- . **Good social skills.**
- . **Practice in dealing politely and appropriately with customers.**
- . **Conversational techniques.**
- . **Basic knowledge and abilities in woodworking techniques.**
- . **Basic knowledge and abilities in steel fabrication and MIG welding**
- . **Good practice in maintaining a clean work area for myself and for others also if required.**
- . **Basic computer skills.**
- . **Paying attention to detail.**
- . **Electrotechnology skills.**
- . **Cooking skills.**
- . **Customer Service**
- . **Communication Skills**
- . **Multitasking**
- . **Cultural Sensitivity**

## FURTHERMORE:

- . I am currently studying Japanese and the hiragana, and katakana alphabet system using the Genki Textbooks, Italki and Lingodeer.
- . I played bagpipes for six years, two years of which I played with the Wangaratta Pipe Band.
- . I completed a CPR course at GOTAFE Wangaratta.
- . I learnt Piano for two years.
- . I taught myself Ukulele from Youtube and have been playing for approximately four years now.
- . I appreciate cinematic art and have art skills.
- . I was a member of the Australian Army Cadets for four years and reached the role of Sergeant. During this time I completed many courses within the AAC including robotics and multiple courses on leadership. I would teach lessons, on various topics including First Aid, Radio telecommunication, and navigation. I also was selected to represent Victoria's team in an interstate competition.
- . My time in cadets boosted my confidence, abilities, and also my work ethic.



### **EDUCATION AND TRAINING:**

Seton Home Study School | School HQ is based in Front Royal Virginia (USA).

Completed Year 10 in order to begin electrical apprenticeship.

### **ACCOMPLISHMENTS:**

2014 Received: Wangaratta Show 1st Prize “A Piece of Artwork”

2017 Received: Wangaratta Show 2nd Prize “Best Local Scene or Subject”

2018 Received: 33 ACU Navigation Award

2018 Completed 33 ACU Junior Leaders Course Conducted in Puckapunyal military area

2018 Completed: Robotics Course, Conducted in Puckapunyal military area

2019 Completed: Sergeant, Advanced Instructor Course

2019 Awarded the Silver Commendation for Chief of Army Cadet Team Challenge

2022 Completed: Instruction Induction (White Card Course)

2023 Completed Cardiopulmonary Resuscitation Course

2024 Completed Victoria Responsible service of Alcohol course in Melbourne

### **LANGUAGES:**

**LATIN:** Studied 1 year.

**JAPANESE:** Independent study with online lessons using Italki, Lingo deer, and Genki since January 2023. I am able to hold basic conversation in けいご (polite form) and ためぐち (casual form)

### **HOBBIES AND INTERESTS:**

- . Music
- . Vintage/Cinematic Art
- . Haiku
- . Travel
- . Different Cultures and Cultural lifestyles
- . 4wd Camper van travel
- . Languages
- . Culture
- . Vintage Fashion
- . Hiking and Camping
- . Cooking (mostly creative cooking)
- . Dance
- . Meeting new people and trying new things



**EXPERIENCE:**

**ELDORADO ORCHARDS | ELDORADO, VIC**

**Fruit Picker and Grader**

**2019 Harvest**

- . Identified, picked and sorted fruits according to the specific instructions of the employer.
- . Graded and sorted fruits on the conveyor.
- . Inspected for defects
- . Weighed and packaged fruits.
- . Kept work area clean and tidy.

**EXPERIENCE:**

**BUCHAN ELECTRICAL | WANGARATTA, VIC**

**Electricians Apprentice**

**01/07/2020-onwards**

- . Installing new electrical components and fixtures.
- . Operating hand and power tools and diagnostic equipment to complete various aspects of jobs.
- . Working in team based environment to accomplish tasks.
- . Keeping work areas clean, neat and free of hazards, especially in commercial work areas.
- . Retrieving required tools and equipment for each task to increase efficiency.
- . Communicating with and cooperating with customers, to relay information on to other workers in regards to the desired finish of the job.
- . Troubleshooting electrical faults and repairs
- . Material handling and preparation
- . Cable management and installation
- . Cable protection management and installation
- . Providing customer service
- . Installation of electrical appliances
- . Communicating times of arrival, basic description of work, etc to customers.

- . **Replacement of outdated electrical appliances and wiring systems**
- . **Working under pressure**
- . **Multitasking**
- . **Assisting in installation of grounding and bonding systems**
- . **Following safety protocol**
- . **Testing**
- . **Assembling and disassembling electrical components**
- . **Visual inspection of faulty appliances and burnt out circuit boards**
- . **Terminating cables**
- . **Mounting electrical components in various environments. (Brick, metallic, wood)**
- . **Conduction of Electrical maintenance**
- . **Smoke alarm installations**
- . **Relaying customer feedback to the boss**
- . **Upselling to customers**
- . **Following safety procedures and compliance**

### **Experience:**

@HOME THAI RESTAURANT | WANGARATTA, VIC

#### **FRONT OF HOUSE**

**27/03/2024-onwards**

- . **Greeting and directing guests**
- . **Taking calls and phone orders**
- . **Checking in with customers**
- . **Maintaining cleanliness**
- . **Handling card payments**
- . **Handling cash payments**
- . **Maintaining good communication with other staff**
- . **Handling customer enquiries and complaints**
- . **Opening shop according to schedule**
- . **Multitasking**
- . **Working under pressure**
- . **Relaying customer feedback to the kitchen**
- . **Working in a team based environment**



## **Conclusion:**

**I am a keen worker. I am willing to learn, and will do my best to perfect the task which I am given and work efficiently towards it's completion.**

